NURIOOTPA HIGH SCHOOL
GOVERNING COUNCIL MEETING
Meeting Thursday 13 September 2018
In the Language Centre at 7.00 pm


Chair: Brenton Wildman
Secretary: Halena Frick


Apologies: Gavin Day, Sonya Carmody
Bernadette Paterson has resigned from council

1. Welcome

2. Acknowledgement of Country

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon here today. We acknowledge the deep feelings of attachment and relationship of Aboriginal peoples to Country. We also pay respects to the cultural authority of Aboriginal peoples visiting / attending from other areas of South Australia / Australia present here.

3. Minutes of Previous Meeting:

Minutes of the meeting held 9th August were accepted as correct
Moved: Sharyne Young. Seconded: Karen Underwood

4. Parent re Languages taught at our school – Anna Lobegeier

Chart provided on Barossa schools languages taught.
Suggestion that it would be beneficial to teach Japanese at NHS.
Budgeting and further discussion required. Chinese mandarin may also be an option as it has an easy crossover from Japanese.
Also need to discuss how to engage students in study of languages.
Gerri to discuss options with Jenny and report back to next governing council.

5. DOCs on Campus Program

Presentation by Rick Lane and Jenelle Draper.

6. Business Arising from Minutes

- Matt Smith requested that a Governing Council member be part of the WHS committee. – nomination delayed until more committee members available. Gavin Day interested in joining committee but can only attend out of school hours. Action: Gerri to follow up with committee and agenda item for next meeting
- Committees – Canteen Vacancy – nomination delayed until more committee members available. Pricilla Heidenreich
- Tarnya Eggleton suggested a Well Being Committee be formed, all agreed this was a good idea. – in progress. Action: Gerri to follow up re Tarnya joining the committee.
- Request for NHS to acquire two purchase cards has been approved. *Note: cards have arrived.*
• SRC provided information on a cooking fundraiser. Action: Karen Underwood will investigate and report back to next meeting. – Leave until next year.

• Update re tree audit from Ann-Marie to be done this weekend

• External School Review Update – dates are November 5th – 7th, 2018 – would like to see parents or governing council – Monday 5th 5pm – Brenton, Peter, Sharyne, Halena to attend.


• Uniform – track pants don’t have a hem. Jacket sleeves too short – follow-up

7. Finance Reports: Ann-Marie Ward

School

The following reports for Period 6 August were tabled and discussed at Finance Committee Meeting today (13/9/18):
• Profit and Loss statement
• Balance Sheet
• Governing Council report

August Period 8 shows a Deficit of $190,100.14 and YTD Surplus $404,389.50
The variances to budget are mainly attributable to:

Under Budget
• RES: Global Budget was under $83,292 however received FLO, Tch Supplementation & Flu Vaccinations = $54,211 Variance $29,080
• Non Budget Revenue: no budgets – is offset with Non Budget expenses

Over Budget
• Salaries: TRT overspent $58,060 SSOs overspent $29,301
• Site Funded Works: overspent $89,927 part payment for Solar installation
• Utilities & Maintenance: Overspent $19,713 Breakdown Maintenance overspent $22,792 General savings in other expense lines.
• Non Budget Expenses: no budgets – is offset with Non Budget revenue Overspent $280

As a result:
• Salaries –SSOs (still waiting confirmation of some additional Disability RAAP funding) and TRTs (claim for Additional TRT reimbursement for Term 3 yet to be submitted)
• Site Funded works: Solar installation costs - journal to Solar Installation expense line
• Utilities – more spending than what was cash flowed for the month
• Non Budget expenses: (eg includes camps, excursions – offset by revenue shown by Non Budget revenue)

Canteen

The following reports for Period 8 August were tabled and discussed at Finance Committee Meeting today (13/9/18):
• Profit and Loss statement
• Balance Sheet

August Period 8 shows a Deficit $3,636.23 and a YTD Surplus $7,857.77
The Governing Council notes that the year to date result is in Surplus of $7,857.77 and the Principal and Business Manager will continue to monitor the Canteen’s viability and will report again to next GC meeting.

Reports accepted: Moved: Karen Underwood Seconded: Luke Rothe

Replacement Photocopiers

Replacement of photocopiers in Open Space – 1 to go to FLC and other to STEM – has been budgeted for. Discussed at Finance Committee today and recommend purchase of 2 new copies $24,481.84 from Replacement Photocopiers expense line
Materials and Services Charges 2019:
Discussed at Finance Meeting today.

<table>
<thead>
<tr>
<th>Year</th>
<th>Material Charge</th>
<th>Standard Sum</th>
<th>Non Legal Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>$465</td>
<td>$305</td>
<td>$160</td>
</tr>
<tr>
<td>2018</td>
<td>$465</td>
<td>$310</td>
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<tr>
<td>2019</td>
<td>$470</td>
<td>$318</td>
<td>$152</td>
</tr>
</tbody>
</table>

Watermark needs to be submitted to department. Once approved, parents are invited to attend GC meeting for final approval.

Move that the Material & Services 2019 be $470 The Standard sum being $318 and non-legal amount $152.00
Moved: Halena Frick  Seconded: Pricilla Heidenreich

Tree Audit
A Tree Audit will be undertaken 22/23 September. Further information to be provided to the next Finance and GC Meetings.

School Sign
School has 3 quotes are currently being assessed. Further information to be provided to the next Finance and GC Meetings.

8. WH&S

9. General Business

- Missing plaque from Memorial Hall and a display damaged. Ann-Marie applying for grant to pay for repairs.
- Clarification on the course counselling form whether the web preferences need to be entered before the course counselling session. The information needs to be stated on the course selection guide.
- Year 7 transition being reviewed by the department.

10. Reports/Committees

- Chairperson
- Principal
  - Site Improvement Plan update
  - Stage of Improvement
  - External School Review
  - STEM – lab and stem building on track.
  - Leadership Review Update – positions advertised.
  - NAPLAN
  - Attendance Audit – good.
- SRC
- Subcommittees
  - Canteen – currently in profit
  - Buildings & Grounds
  - Fundraising

11. Correspondence

   SAASSO school post

12. Any Other Business

Gerri to speak with Ann Hargraves about speaking to relief teachers about how to handle classes during power outages.

Gerri to tech studies to ensure all students have equal access to machinery.

Wine Launch – Tapas and wine November 14th