Chair: Brenton Wildman

Secretary: Halena Frick

MINUTES

Present/Apologies: Brenton Wildman, Halena Frick, Peter Lange, Sonya Carmody, Pricilla Heidenreich, Sharyne Young, Serena Lange, SRC member, Asher Rohde, Peter Shute, Gerri Walker, Bernadette Patterson, Gavin Day.


Minutes from previous meeting:

Adjusted – Bernadette resigned from secretary but to remain as a council member.

Accepted: Peter Lange Seconded: Pricilla Heidenreich

1. Business Arising from Minutes

- Election of new Secretary – need to formalise process from last meeting
- Nominated: Halena Frick  Accepted
- Matt Smith requested that a Governing Council member be part of the WHS committee. – Ann Hargreaves to put this proposal to the staff group –
  o Needs to be put to whole staff for acceptance as this is a variance. GW to follow up
- Proposal re teaching Japanese in Year 8 in 2019
  o Overall languages are not a popular subject.
  o Peter Lange tabled the need to review LOTE overall. Seconded: Gavin Day
- Committees – Canteen Vacancy – nomination delayed until more committee members available. Pricilla Heidenreich accepted position – APPROVED – still not receiving emails
- Tarnya Eggleton suggested a Well Being Committee be formed, all agreed this was a good idea. – in progress. Action: Gerri to follow up re Tarnya joining the committee.
- Update re tree audit from Ann-Marie
- External School Review Update – dates are November 5th – 8th, 2018 – would like to see parents or governing council – Monday 5th Nov. 4pm – Tarnya, Peter, Sharyne, Halena to attend. Dates may be affected by funeral.
- Uniform – track pants don’t have a hem. Jacket sleeves too short – follow-up
- Missing plaque from Memorial Hall and a display damaged. Plaque is to be replaced.

2. Finance Report

School

The following reports for Period 9 September were tabled and discussed at Finance Committee Meeting today (1/11/18):

- Profit and Loss statement
- Balance Sheet
- Governing Council report

Period 9 September shows a Deficit of $175,245.41 and YTD Surplus $ 229,109.09

The variances to budget are mainly attributable to:

Under Budget
- RES: Global Budget Variance $77,682 due to changes in FLO and student funding at the beginning of the year

Over Budget
- Salaries: overspent TRTs $46,949 & SSOs $20,051
- Non Budget Expenses: no budgets – is offset with Non Budget revenue
As a result:

- Salaries – SSOs (still waiting confirmation of some additional Disability RAAP funding) and TRTs (awaiting reimbursement for claims for Additional TRT reimbursement for Terms 2 & 3)
- Curriculum Maintenance: overspent $22,449 – higher spending as faculty spending closed 14/9
- Non Budget expenses: (eg includes camps, excursions – offset by revenue shown by Non Budget revenue)

UNIFORM

<table>
<thead>
<tr>
<th>Item</th>
<th>September</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sales</td>
<td>$3,213</td>
<td>$77,304</td>
</tr>
<tr>
<td>Expenses</td>
<td>$8,560</td>
<td>$77,612</td>
</tr>
</tbody>
</table>

Stock has been ordered for Term 4 & Week 0

Canteen

The following reports for Period 9 September were tabled and discussed at Finance Committee Meeting today (1/11/18):
- Profit and Loss statement
- Balance Sheet

Period 9 September shows a Surplus $7,845.98 and a YTD Surplus $15,703.75
The Governing Council notes that the year to date result is in Surplus of $15,703.75 and the Principal and Business Manager will continue to monitor the Canteen’s viability and will report again to next GC meeting.

Reports accepted: Moved: Halena Frick Seconded: Sharyne Young

Materials and Services Charges 2019:

2019 $470 Standard Sum $318 Non Legal Amount $152

Watermark has been approved by the department.

Motion that the 2019 Materials & Services Charges are $470 with the Standard Sum $318 and Non Legal Amount $152
Moved: Bernadette Patterson Seconded: Pricilla Heidenreich

Bad debts

The Governing Council approves the write off of Bad debts totalling $895.00 in accordance with the recommendation of the Principal.
Moved: Peter Lange Accepted: Peter Shute

3. WH&S

4. General Business

- SRC leaders from 2018 – letter of thanks from Governing Council – Halena to follow up on last year’s letter. Brenton to sign.
- End of Semester 1 and Semester 2: Data re Bullying and Harassment and Complaints

5. Reports/Committees

- Chairperson
- Principal
  - Thank you to the community for the support from the community on the loss of our year 11 student. The phone calls and communication has been greatly appreciated.
  - Graduation of Year 12s – very successful and enjoyed by all.
  - Explanation of the governing council award that is sponsored by governing council.
  - External School Review
    ▪ Due to some unforeseen circumstances, the review will now be happening on Monday – Thursday of week 4.
    ▪ The possible lines of inquiry will be around these areas although are still being negotiated.
      - STUDENT LEARNING: ‘Engagement & challenge’ – to what extent are students engaged and intellectually challenged in their learning?
      - EFFECTIVE TEACHING: ‘Assessment’ – To what extent is assessment used to inform curriculum planning and instruction?
      - IMPROVEMENT AGENDA: ‘Analysis of data’ – How well does the school make data informed judgments about student learning?
    ▪ There will be a Review Officer (Rob McLaren) and a Reviewing Principal (Lia Tedesco).
Governing Council and parents are invited to meet with the reviewing officers on Monday November 5th at 4pm

- Site Improvement Plan –
- Areas of focus for 2019:
  - WRITING – vocabulary, sentence structure and punctuation. Every faculty will be involved in incorporating these skills into their curriculum
  - Data from Pat tests will be used to find targeted learning areas.
  - This goal will be included in teachers personal development plan
  - Data will be used over the years to ensure learning growth for individual students
  - NUMERACY – All departments can incorporate numeracy into their studies driven by the maths faculty.
  - Maths faculty will use diagnostic tests for year 8’s in 2019 at beginning of year to find targeted areas.
- STEM Update
  - We have moved into the downstairs lab; work has commenced on the upstairs lab
  - Main STEM building - projected date for hand-over is November 23rd – this date has moved out due to vinyl needing to come from Holland the carpentry
- Staffing Update
  - Kirsty Gebert has moved to Adelaide Botanic High School as Assistant Principal. Andrew Dickinson will be joining us as deputy principal next year. He has chosen to work at our school rather than continue as principal at Gawler and District College B-12.
  - Chris Gambell is acting Deputy Principal for term 4
  - Angus Magarey is acting Science coordinator for term 4
  - Ruth Bedford is acting Year 12 Year Level Manager for the first 4 weeks of this term and then takes one of Shelley Parker’s English classes
  - The 2 Student Wellbeing Leader panels are in process – these are for 5 years
  - The 2 Assistant Principal jobs of Operations and Wellbeing are currently advertised for 12 months
  - The coordinator role of SACE/RP/LOTE/International Education is advertised for 12 months
  - There is much work happening about SSO positions for 2019, with some roles with permanent hours
  - Louise O’Halloran is backfilling Rhys Lacey who is on LSL from weeks 3 – 8. Heidi Dunn joins us 0.8 (Tuesdays – Fridays) to backfill the teaching role.
  - Shelley Parker starts maternity leave in week 5 and will need to be filled.
  - Anne Barclay is on LSL for the last 2 weeks of term 4.
- Staffing 2019 – draft budget and way forward
- PAT testing
- Transition 215 year 8’s in 2019 – 4 unit /special class – 38 unit

6. Correspondence
   - FLC requested if governing council wanted to contribute to award.
     Moved: Sharyne Young    Seconded: Sonya Carmody
   - 2019 – Disability Unit to be included for a governing council award also.

7. Any Other Business
   Tutti Arts Inc – For disability unit arts learning
   Next meeting: Week 8 – December 6th 6pm – Dinner at Vine Inn Booking required. Please indicate if you can come in promptly.