

# NURIOOTPA HIGH SCHOOL GOVERNING COUNCIL MEETING

Meeting Thursday 22<sup>nd</sup> June 2017

In the LOTE Centre at 7:00 pm

**Present:** Brenton Wildman, Michael Rosenzweig, Sharyne Young, Halena Frick, Neil White, Ann-Marie Ward, Peter Shute, Peter Lange, Matt Smith, Karen Underwood, Linda Smith SRC Reps: Isabella Eddowes, Balin Powardy

**Apologies:** Melinda Atyeo, Rachael Birchmore, Whatu Gleeson, Luke Rothe, Tarnya Eggleton,

**Minutes of Previous Meeting:** Held on 18 May 2017 were accepted as correct.

Moved: Halena Frick

Seconded: Peter Shute

**Business Arising:** Gift for Jeannette Hanckel – Brenton to organise

## Finance Report:

### 1. Financial reports:

#### School

The following reports for the month ended May were tabled and discussed at Finance Committee Meeting today (22/6/17):

- Governing Council Report
- Profit and Loss statement
- Balance Sheet
- Unexpected Revenue and Fundraising Revenue January – June 2017 Report.

The variances to budget are mainly attributable to:

#### *Under Budget*

- Site Funded works – minimal spending – invoices to come
- Utilities – general savings

#### *Over Budget*

- Salaries – TRTs: request for Additional Reimbursement of TRT days yet to come in
- Curriculum Maintenance – computer purchases, Curriculum submissions finalised, Sport, CAD & Ag resources, Special Ed & Science consumables, VET, Viticulture,
- Facilities – furniture purchases

As a result May shows a Deficit of \$154,431.59 Year to Date Surplus of \$687,715.67  
Comparison May 2016 Deficit of \$125,150.49 Year to Date Surplus \$745,753.47

#### Canteen

The following reports for the Canteen for the month ended May were tabled and discussed at Finance Committee Meeting today (22/6/17):

- Profit and Loss statement
- Balance Sheet

May shows a Surplus \$3,307.56  
Comparison May 2016 Surplus \$614.70

Year to Date Deficit \$3,388.73  
Year to Date Surplus \$ 2,989.20

Sales \$17,254.42 includes catering for Sports Day, Parent/teacher interviews and Urrbrae School  
 Bev is keeping stock to minimums.  
 SRC undertook Survey with students – see results below

1	<b>Homegroup:</b>	<b>SUMS</b>
2	How many never go?	42
3	Once per week?	130
4	More than once pw?	115
5	<b>Commonly bought</b>	
6	Lunch	88
7	Savoury snacks	36
8	Sweet snacks	171
9	Drinks	78
10	Frozen good	71
11	<b>What stops you?</b>	
12	Can't afford	109
13	Don't like the food	17
14	Go elsewhere	19
15	Bring own	166
16		

The Governing Council notes that the year to date result is in deficit \$3,388.73 and the Principal and Business Manager will continue to monitor the Canteen's viability and will report again to next GC meeting.

Move that the above Reports are accepted:

Moved Karen Underwood  
 Seconded Michael Rosenzweig

#### **Bad Debt Policy**

The Governing Council approves the write off of Bad debts totalling \$356.00 in accordance with the recommendation of the Principal as per DECD guidelines.

Moved Sharyne Young  
 Seconded Halena Frick

#### **Budget Adjustment**

The Governing Council approves the following alteration to the 2017 Budget recommended by the Principal.

Pedal Prix – approval from the Curriculum Submission process to purchase a new trike \$9,500 which was made up of \$6,000 from Curriculum Submission Pedal Prix and \$3,500 from Pedal Prix Resource budget. As the purchase of the New trike is an asset it needs to go against an Asset Line. The following adjustments are required:

Asset Line A-SOP-2650 add Budget of \$9,500

Curriculum Submission Pedal Prix budget E-CCZ-7172-0016 reduce from \$6,000 to zero and Pedal Prix Resources budget E-SOP-7172 reduce Budget by \$3,500 = Budget \$5,571

Moved Karen Underwood  
 Seconded Peter Shute

#### **UNIFORM**

Sales for May \$ 8,034.62                      Year to date \$54,494.61

Expenses for May \$16,707.00              Year to date \$75,642.13

Orders for 2018 \$16,707.00 have been placed for delivery November 2017

**WH&S:**                      Nil

**General Business:**      Nil

**Reports/Committees:**

**Principal:** Presented by Neil White.

Michael commended the IT staff on their problem solving assistance given to his son recently.

Neil read out complimentary Facebook post received from Pedal Prix Chief Marshal, very proud of student response as outlined in the post.

Neil in discussions with Soroptomists about a potential joint fundraising event to replace the recent postponed event. Donations received for the postponed event will all be held over for use at the next event when organised later in the year. Karen suggested a shared event may not be as successful as a NHS only event. Matt suggested asking if TAFE Hospitality students could do the catering as the school hospitality students would not be available later in the year. Matt and Neil to discuss with TAFE. Governing Council to look at options for event date in early Term 4.

Sharyne commented that she felt a school assignment which involved learning how to setup a Facebook page was not appropriate in light of issues surrounding social media and teenagers.

**SRC:** Presented by the SRC reps

Proposal submitted on behalf of SRC to remove and replace the Drugs, Alcohol and Violence artworks located on the elevator wall as the wrong message is being conveyed due to deterioration of the artworks, approximately 10 years old. Governing Council members requested photo of current artwork to be forwarded to all council members to assess and comment. SRC to also forward details and costings regarding what is proposed for replacement.

Proposal submitted on behalf of SRC to add House Teams for Sports Day and other events/competitions. Intention is to replace current competing home groups with house teams. Much discussion occurred. Governing Council approved the proposal and requested SRC to move forward with creating policy and procedures around this. Neil suggested contacting similar size schools to see what their house structure is and adopt best practice.

**Canteen:** Meeting has occurred. Similar conversations as Finance Committee surrounding Canteen offerings and usage

**Buildings & Grounds:** Meeting held, discussions around STEM project, gym room

**Uniform:**

**Wine:** Wine launch date set for 15<sup>th</sup> November. 2017 vintage looking very good.

**Fundraising:** Nil

**Correspondence:** School Post only

**Meeting Closed 8.20pm**