

NURIOOTPA HIGH SCHOOL GOVERNING COUNCIL MEETING

Meeting Thursday 10th August 2017

In the LOTE Centre at 7:00 pm

Present: Brenton Wildman, Michael Rosenzweig, Sharyne Young, Halena Frick, Neil White, Ann-Marie Ward, Peter Shute, Peter Lange, Matt Smith, Linda Smith, Luke Rothe, Tarnya Eggleton SRC Reps: Mitchell Gebert Sarah Afshin Pour (FLO Coordinator)

Apologies: Melinda Atyeo, Rachael Birchmore, Whatu Gleeson, Karen Underwood, Balin Powardy, Isabella Eddowes, Gavin Day

Minutes of Previous Meeting: Held on 22 June 2017 were accepted as correct.

Moved: Peter Lange

Seconded: Sharyne Young

Business Arising: Gift for Jeannette Hanckel – Brenton has organised this and it will be sent next week

Guest Speaker: Sarah Afshin Pour presented a report on the ILC

Finance Report:

1. Financial reports:

School

The following reports for the month ended July were tabled and discussed at Finance Committee Meeting today (10/8/17):

- Governing Council Report (or year to date actual vs budget report)
- Profit and Loss statement
- Balance Sheet

The variances to budget are mainly attributable to:

- Salaries TRTs: approval for additional 168 School and 11.5 Unit = \$95,135 Aug RES

Under Budget

- Non Budget Revenue – offset by Non Budget Expenses
- Accrued Recurrent funding – overall savings paid to school from DECD
- Salaries – SSO savings due to holidays

Over Budget

- RES: adjustment made in July for Power and water charges which are being paid centrally therefore School Operating Grant in RES was reduced.
- Parent Contributions: M&S cashflow in July for \$20,286 received \$8,041 and Non Legal Amount cashflow \$10,667 received nil
- Curriculum Maintenance: consumables and resource purchases
- Other Expenditure: T&D SSO Workshop
- Non Budget Expenses: off set with Non Budget revenue

As a result July shows a Deficit of \$102,069.78

Year to Date Surplus of \$518,187.78

Approx. 78% of Material & Services Charges have been paid.

Move that the above Reports are accepted:

Moved Halena Frick
Seconded Sharyne Young

Canteen

The following reports for the Canteen for the month ended May were tabled and discussed at Finance Committee Meeting today (10/8/17):

- Profit and Loss statement
- Balance Sheet

July shows a Surplus \$3,300.26 Year to Date Surplus \$1,983.81

Eftpos machine introduced in Week 2 – sales are increasing. SRC funding machine costs for a year. The Governing Council notes that the year to date result is in Surplus of \$3,300.26 and the Principal and Business Manager will continue to monitor the Canteen's viability and will report again to next GC meeting.

Move that the above Reports are accepted:

Moved Sharyne Young
Seconded Matt Smith

Budget Adjustment

The Governing Council approves the following alteration to the 2017 Budget recommended by the Principal.

- Purchase of 2 replacement photocopiers @ \$5,759.68 each = \$11,519.36
- Print Equipment Budget \$25,000
- Budget adjustment required as purchases need to be against an Asset line.
- Increase Budget Asset A-ZZP-2660 by \$11,519.36 and Decrease Budget Print Equipment E-ZZP-7128 \$25,000 less \$11,519.36 = \$13,480.64

Moved Peter Shute
Seconded Peter Lange

UNIFORM

Sales for July	\$ 2,079	Year to Date \$62,033
Expenses for July	Nil	Year to Date \$75,620
Year to Date Deficit	\$13,587	

Orders for Hoodies, Zip Jackets, tack pants to be placed August.

As part of the Sun Smart Protection Policy the Uniform Committee have looked at purchasing a Bucket hat for students and staff. Will place school logo and approx. cost will be \$10.00 A minimum order will be placed to see how they are accepted. Uniform Committee has also sourced another unisex track pant with ribbing at the ankles and will have school logo on leg. Cost \$30.00

WH&S: Matt Smith stated that DECD has been issued with a Provisional Improvement Notice for recording practices of students learning machinery. School is currently suggesting a policy and looking at software to satisfy Safework SA requirements. If DECD cannot arrange a resolution by end of next week, situation will become more serious. DECD have stated that they will purchase corporate licence for the final chosen software and all schools will be required to use it.

General Business:

Fundraising Event – Matt has approached TAFE, keen to work with us. Soroptomists keen to do a big event next year, would be happy to assist us with an event this year. Friday 20th or 27th October? Ann-Marie to discuss with Karen and email Governing Council members.

Strategic Directions – Neil presented Strategic Directions plan document regarding what the school wants to achieve and how to go about it. More detailed research will be conducted with the parent body. Specific plan of key areas for next year being developed.

Reports/Committees:

Principal: Presented by Neil White.

SRC: Presented by the SRC reps,

Finalised proposals for Artworks and Sports Day teams to be presented at next Governing Council meeting.

Ann-Marie explained why Canteen needed a separate EFTPOS machine, feedback from Bev Mattner is that the machine is contributing increased canteen sales, well done SRC.

Canteen: Meeting week 6.

Buildings & Grounds: Meeting week 6.

Uniform: Track pants with cuff on bottom have been requested by students, price is the same as straight leg, small order to be placed and popularity monitored.
Caps have been unsuccessful in the past, so now looking at a bucket hat, small order to be placed and popularity monitored.

Wine: Nil

Fundraising: Pedal Prix quiz night raised \$1,600

Correspondence: Nil

Meeting Closed 8.16pm