

NURIOOTPA HIGH SCHOOL GOVERNING COUNCIL MEETING

Meeting Thursday 7th December 2017

In the LOTE Centre at 7:00 pm

Present: Brenton Wildman, Michael Rosenzweig, Peter Lange, Linda Smith, Gavin Day, Sharyne Young, Tarnya Eggleton, Karen Underwood, Neil White

Apologies: Melinda Atyeo, Rachael Birchmore, Balin Powardy, Peter Shute, Ann-Marie Ward, Luke Rothe, Halena Frick, Matt Smith, SRC Reps

Minutes of Previous Meeting: Held on 2 November 2017 were accepted as correct.

Moved: Michael Rosenzweig

Seconded: Gavin Day

Business Arising:

- Nil

Guest Speaker: None tonight.

Finance Report:

1. Financial reports:

School

The following reports for the month ended September were tabled and discussed at Finance Committee Meeting today (7/12/17):

- Governing Council Report (or year to date actual vs budget report)
- Profit and Loss statement
- Balance Sheet

The variances to budget are mainly attributable to:

- Salaries TRTs & SSOs : additional funding to come

Under Budget

- Parent Contributions: M&S anticipated to receive \$30,953 only \$5,197 - shortfall \$25,756 and Non Legal Amount \$10,667 only \$2,905 - shortfall \$13,571

Over Budget

- Salaries: TRT & SSOs - reimbursement for TRT usage - claims submitted for T3 - monies not yet received. A claim for T4 will also be submitted at the end of the term.
- Facilities: Incls Security Callouts and Hire of Equipment
- Non Budget Expenses: no budgets - are offset by Non Budget revenue

November shows a Deficit of \$210,438.31

Year to Date Surplus of \$246,636.99

Canteen

The following reports for the Canteen for the month ended September were tabled and discussed at Finance Committee Meeting today (7/12/17):

- Profit and Loss statement
- Balance Sheet

November shows a Surplus \$236.10

Year to Date Surplus \$4,301.60

Air conditioner has been replaced \$3,500 – invoice yet to be paid

The Governing Council notes that the year to date result is in Surplus of \$4,301.60 the Principal and Business Manager will continue to monitor the Canteen's viability and will report again to next GC meeting.

Reports accepted: Moved: Peter Lange Seconded: Karen Underwood

Bad Debt write-off

The Governing Council approves the write off of debts totalling \$2,081.25 in accordance with the recommendation of the Principal.

Moved: Tarnya Eggleton Seconded: Karen Underwood

Central Debt Collection 2017 Formal Request

Thank you to Di Emes and Kym Oag in the Finance Office for debt collection follow up with families. No. of families with outstanding debts has nearly halved since 2015: 61 families – 2017: 33 families.

The Governing Council approves that the Materials and Services Charges debts relating to 2017 be pursued through the DECD Central Debt Collection process totalling 33 bad debts at \$10,477.85 in accordance with the recommendation of the Principal.

Moved: Gavin Day Seconded: Sharyne Young

Unexpected Revenue and Fundraising Revenue August – December 2017.

The following reports were tabled and discussed at Finance Committee Meeting today (7/12/17):

- Unexpected Revenue \$39,273.72
- Fundraising Revenue \$11,513.03

Reports accepted: Moved: Tarnya Eggleton Seconded: Michael Rosenzweig

Facility hire costs for 2018

Discussed and reviewed at Finance Committee Meeting 7/12/17 and have been increased appropriately.

The Governing Council approves the increases to the Facility Hire Costs (see attached) in accordance with the recommendation of the Principal.

Moved: Peter Lange Seconded: Gavin Day

Draft Budget 2018

The Draft 2018 School budget was presented at Finance Committee today. Cyclical, budget has improved over past five years overall. Expenditure for 2018 slightly higher than 2017, with slight deficit for 2018.

The Governing Council approves the School Draft 2018 budget indicating a surplus of \$505,323.74 recommended by the Principal. Moved: Linda Smith Seconded: Sharyne Young

WH&S: DECS has been issued 2 provisional improvement notices by Safework, bandsaws have been shut down in all locations in SA. Changes needed to recording of training and locking down of equipment after each lesson, will be time consuming for the teachers.

General Business:

Karen questioned continuation of Research Project. Neil advised no changes upcoming regarding this.

Sharyne stated that she has received a comment from a potential parent regarding an inappropriate response received from queries addressed to office staff. Neil requested that the parent could call him direct to discuss further.

Year 12 formal was discussed. Parent body may prefer a local venue, but students make the choice of venue each year. Discussion regarding cost issues of going to Adelaide and issues of students who are not 18 being in Adelaide. Governing Council advocated trying again next year to have a local venue.

Neil confirmed that Sports Day next year will be a house-based competition. Governing Council was very happy with this change. House names – Sturt, Coulthard, Angas, Murray

Reports/Committees:

Principal: Presented by Neil.

SRC: SRC not present

Canteen: Nil

Buildings & Grounds: Nil

Uniform: Nil

Wine: Nil

Fundraising: Neil has met with Soroptomists regarding joint event for April/May next year. Joint event will reduce the risk, and all fundraising revenue will still come direct to the school.

Correspondence: Thank you emails received from Year 11 and 12 Governing Council Award winners.

Meeting Closed 8.15pm

NURIOOPTA HIGH SCHOOL FACILITY HIRE COSTS 2017

Stadium – Dinners, conventions	\$170	
Stadium – Basketball (Seniors)	\$30 / hr	
Stadium – Basket Ball (Juniors)	\$25 / hr	
Memorial Hall – Dinners, conventions	\$110	
Memorial Hall – Seniors	\$30 / hr	
Memorial Hall – Juniors	\$25/ hr	
Set up of facilities for functions	\$200	(3 hrs)
Theatre Lights	\$50	
Drama Blocks	\$50 each	
Northern Oval	\$170	
Eastern Oval	\$170	
Grand Piano	\$170	
Hospitality Centre	\$150 Full Day	
Hospitality Centre	\$90 Half Day	
Wine Centre	\$90	

*All prices are plus GST

NB A group would qualify for Junior Rates if a majority of members are under 14 years or if the majority of members are students of Nuriootpa High School and are under 18 years of age.

For WHS safety reasons, no wax or polish is to be used on the floor of the Stadium

All groups using the Stadium and Memorial Hall **must** have adult supervision at all times.

Rates are subject to change as determined by the Nuriootpa High School Governing Council.